



Capital Region Language Center  
*Connecting you to the world through language*  
Parade Ground Village, Malta & 23 Computer Drive East, Albany  
www.crlcalbany.org

### **Tuition Policies: Adult Language Program**

Welcome to Capital Region Language Center and thank you for choosing CRLC for your language classes. Now offering 11 languages and celebrating our 8<sup>th</sup> year in the Capital Region, CRLC remains a local leader in language teaching.

1. CRLC is organized into 3 sessions annually: fall, spring and summer. The spring session, February 13 – June 30, 2012, will have 19 classes. CRLC will be closed April 6-15 for spring vacation.
2. One time registration fee is \$25 and includes a welcome gift.
3. CRLC offers a variety of payment options (class commitment is for the semester):
  - a. Pay for the semester in full via check or credit card.
  - b. Pay a set amount monthly by the 25th of the preceding month - 5 payments total.
3. CRLC accepts three types of monthly payment options:
  - a. Direct payment from bank account: more info available in the document, “Intuit Payment Network”
  - b. Check mailed in to CRLC: must arrive by payment due date to avoid your credit card being charged.
  - c. Monthly credit card charge.
4. Adult spouses / partners in our program will receive a 25% discount on group classes.
6. Forms necessary to complete registration: Adult Registration Forms & Payment Option Form

### **Semester Fees for CRLC’s Adult Classes:**

Adult Small group classes, 90 minutes long (4-6 adults): \$40 per class / \$760 for spring semester\*  
Adult Small group classes, 60 minutes long (2-3 adults): \$40 per class / \$760 for spring semester\*  
Adult Private class: \$58 per class / \$1102 for spring semester

\*Class size can change at any time during a semester due to new students joining or circumstances beyond our control.